


Video Capture and Picture Taking

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Video Capture Setup & Picture Taking

To capture a member's picture through the Check-In Application, click on the **"Camera"** icon  located at the top of the AAC Check-In screen. The video capture window may also be accessed through the Member Menu in both Check-in and Point of Sale. Choose Capture Picture from the menu options.

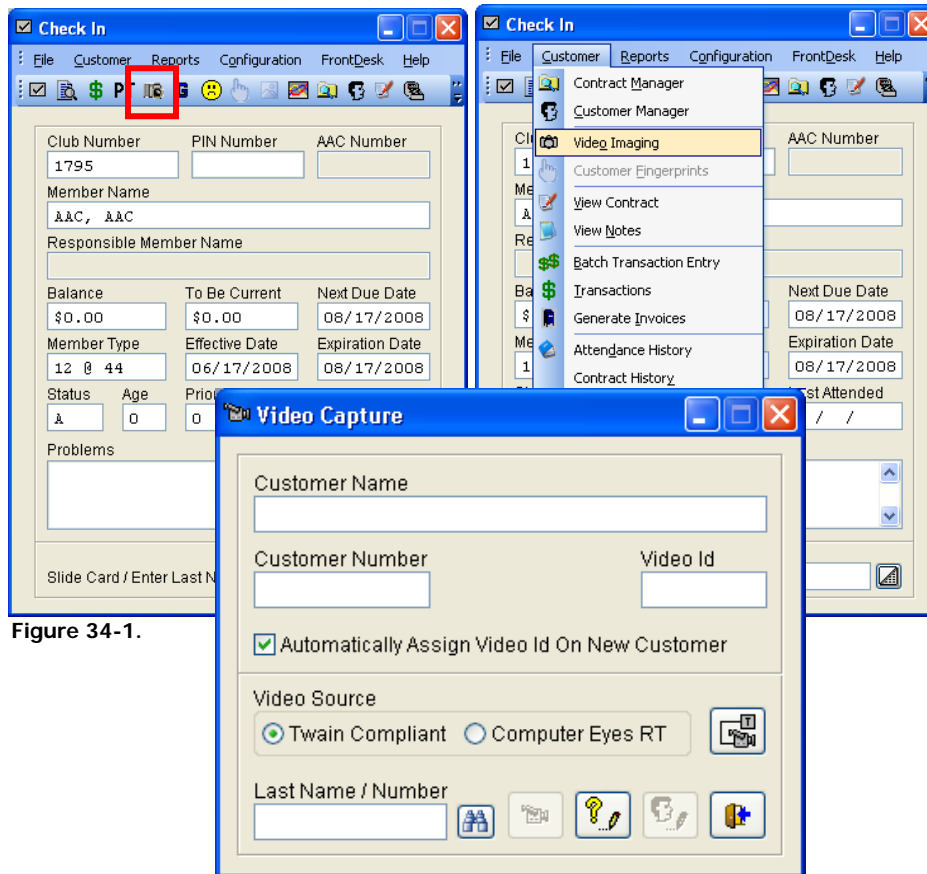


Figure 34-1.



Video Capture Setup

The items listed below must be completed before pictures may be captured and attached to members.

1. Video Imaging Module must be on.

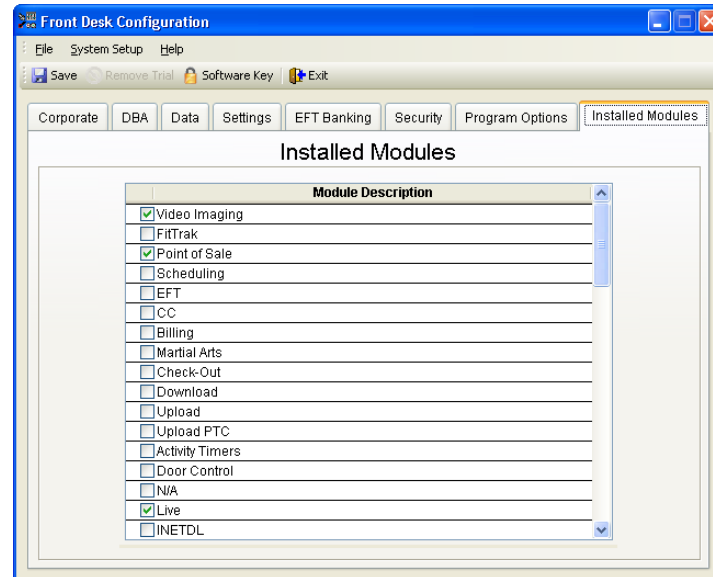



Figure 34-2.

2. The camera drivers need to be installed and the camera must be attached to the computer tower. Logitech camera's work best with the Front Desk Software.
3. The proper driver must be selected. Make sure Twain Compliant is selected. Click on the **"Source"** Button to choose the driver. 

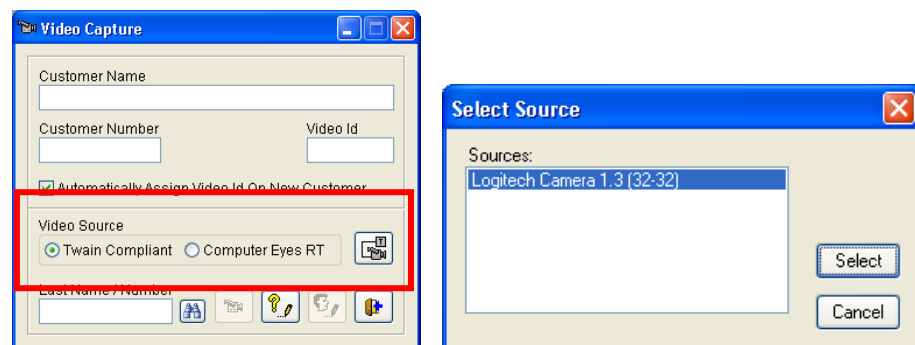



Figure 34-3.



Capturing a Member's Picture

1. Select the member to be captured by clicking on the **"Binocular"** icon  or by typing their last name/number in the blank box located in the bottom right corner of the video capture screen.

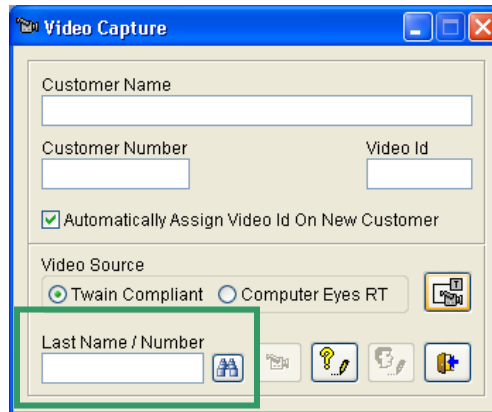


Figure 34-4.

2. After the member has been selected, click on the **"Camera"** icon located at the bottom of the screen.

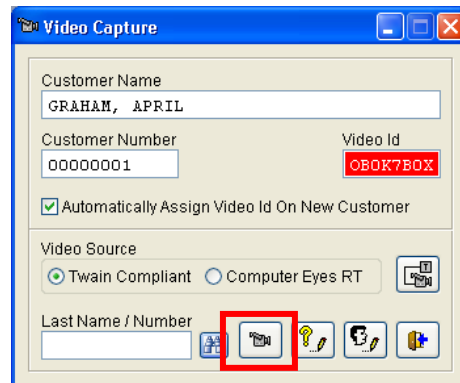


Figure 34-5.

3. The **Picture Capture** window will open.




Figure 34-6.



4. Click on the **"Take Picture"** Button and then click **"Close"**.
5. The video capture screen will be visible and the picture will appear in the **Image Viewer** window.



Figure 34-7.

6. From here, the picture may be retaken if necessary. Another member's picture may be taken as well by selecting the new member. If finished, click on the **"Exit"** button  to close the video capture application.